GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Finance Department – Comprehensive Financial Management System (CFMS) – Human

Resources Management under CFMS - Issue of Health Cards to State Government

Employees – Online Collection of Employees' data through Web-based application for

implementation of HRMS Module and issue of Health Cards –Instructions to furnish the

Data – Orders – Issued – Extension of time to upload the data - Orders – Issued.

FINANCE (SMPC.II) DEPARTMENT

G.O.Ms.No	o. 22	Dated: 28.01.2014
		Read the following:
1.	G.O.Ms.No.334, Finance (SMPC.II) Departme	ent, dated: 13.12.2013.
2.	Circular Memo No. 32708-A/333/A2/SMPC	.II/2013, Dated: 28.12.2013.
3.	G.O.Ms.No.16, Finance (SMPC.II) Departmen	it, dated: 18.01.2014.

ORDER:		

In the Government Order first read above, Government issued instructions to all

the Drawing and Disbursing Officers (DDOs) to collect and upload data of all categories of

employees including contract employees and outsourced personnel through the web
based application by 5 th January, 2014. In the Circular Memo second read above
Government have issued certain clarifications on the data being collected and also
extended the time for online submission of data up to 18 th January, 2014. The
Government has further reviewed the progress and technical difficulties and issued
orders in the reference third read above extending the time for submission of data upto
27 th January, 2014.

Several Drawing and Disbursing Officers and employees associations have brought
 to the notice of the Government that certain DDOs in the rural areas are experiencing

internet connectivity problems and that they have to go to the district head quarters to
upload the information. They have, therefore, requested for extension of time.
3. After reviewing the progress and considering the request for extension of time,
Government hereby extend the time for uploading the data upto 1st February, 2014 with a
clear indication that no further extension of time will be given in any circumstances.
4. Government also reiterate that the data of all categories of employees including
the contract employees and the persons hired on outsourcing basis shall be entered
without fail. All the DDOs and the appointing authorities shall note that the any claims
relating to the persons whose details are not entered, will not be admitted in the PAO or

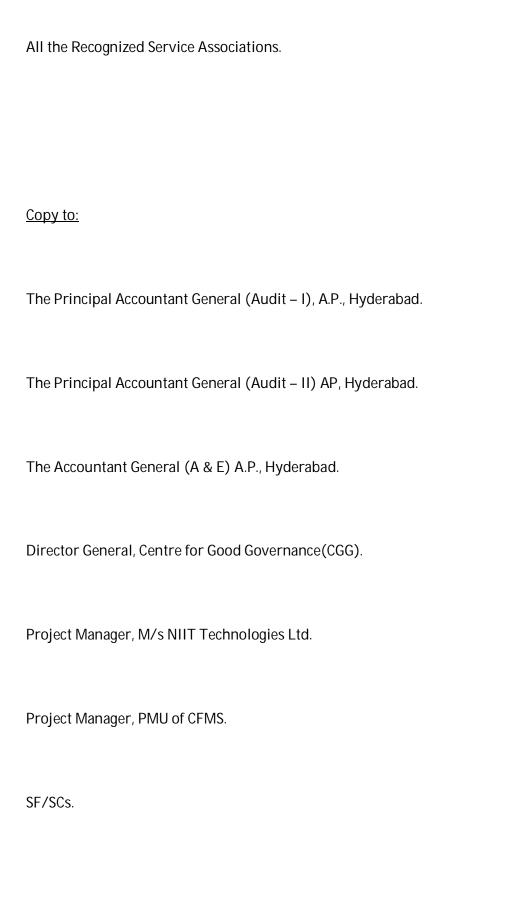
the Treasuries and therefore they should ensure that the data of all employees of all types
of employment is entered accurately and failure in this regard will lead to disciplinary
action being initiated against them.
5. The other instructions issued in the references read above hold good and the pay
bill of the employees for the month of February, 2014 shall be passed only after the
submission of their data.
(P.T.O.)

•	•	2	•	•	

6. All the DDOs and the departmental officers and unit officers of all the departments
should adhere to the above instructions.
7. The District Collectors shall review the progress with all the unit officers in the
district and ensure that the data is uploaded before 1st February, 2014.
(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

То
All Special Chief Secretaries / Principal Secretaries / Secretaries to Government
All Departments of Secretariat.
All Heads of Departments including Collectors, Superintendents of Police and District
Judges.
The Principal Secretary to Governor of Andhra Pradesh, Hyderabad.
The Principal Secretary to the Chief Minister and Private Secretaries to all Ministers.
The Registrar General, A.P. High Court, Hyderabad (with a covering letter).
The Registrar, A.P. Administrative Tribunal, Hyderabad (with a covering letter).





SECTION OFFICER